

Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

Meeting 70 - 24th June 2022 Present: PH; NF; AL; BB	
<p>1. Notes of Meeting 69 and Actions Since</p> <p>The notes of meeting 69 were agreed.</p> <p>PH reported that the ED&P on 16th June had recommended that the NDP document be passed to LTC for approval and that AP will be arranging an extraordinary meeting for this purpose.</p> <p>Prior to the ED&P meeting, all WP members had been consulted on the plan, the Schedule of Representations and the Schedule of Alterations made at Reg 14. The only comment received was from Celia Kellett praising the work done.</p> <p>PH to ask AP to let WP members know that the meeting scheduled for 28th June will be cancelled and that the next WP meeting will be on the 23rd August.</p>	<p>PH</p>
<p>2. Discussion with BB</p> <p>a) <u>Meeting with Tracy Ricketts (HC)</u>: SG agreed that BB should meet with Tracy Ricketts on the 28th June, call upon PH if there is any issue requiring his involvement and report back to SG. BB to send Tracy two documents: one relating to the earlier consultation on future healthcare facilities; the second one sent more recently by the Ledbury Health Partnership at Reg 14. SG discussed various sites outside the town centre which might be considered for future health centre facilities and BB noted 8 sites to be suggested at the meeting.</p> <p>BB also to forward comments received from the Fire and Police services, including their view on future site location. BB pointed out that the future location of both the medical centre and tri-services is outside the scope of this NDP.</p> <p>b) <u>Wording on Playing Fields</u>: SG discussed S106 monies available in Herefordshire and the fact that Ruth Jackson's department is keen to support delivering land for the proposed playing fields using these funds. PH hopes that HC will admit that there was a commitment to funding for this and the access land and that a meeting will soon resolve matters. BB to revise the wording on playing fields (and associated section in Schedule 1), not allocating the land, but indicating that further development is anticipated. BB pointed out that the wording can then be changed as necessary after Reg 16 and before the plan goes to the Examiner.</p> <p>c) <u>Final Documents and Timeline</u>: SG discussed and agreed that all Reg 14 changes in the NDP draft should remain in red until after LTC approval.</p>	

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<p>NF to make minor draftng/typo changes (in green) to a Word version of the NDP by Saturday 25th June. PH and AL to look at these changes by the morning of Wednesday, 29th June and send agreed version to LTC ready for distribution by Thursday, 30th June. PH to discuss an extraordinary LTC meeting with AP, most likely to be held in the week of 11th July.</p> <p>PH to send SB NDP document (with changes still in red) on 30th June, informing her of the planned timetable.</p> <p>SG agreed that BB should adopt his own format for the Basic Conditions Statement and the Walford format for the Consultation Statement, as this is clearly set out and easily adapted for the Ledbury situation. BB to start work on both these statements and use updated documents from the Reg 14 consultation to be sent by PH.</p> <p>Final NDP submission (all changes in black) to be sent to SB immediately after LTC approval, allowing 2-3 weeks for Reg 15 and SEA.</p> <p>SG agreed to aim to get the SEA, Basic Conditions and Consultation Statements and NDP finalised by 4th August to go to an ED&P Meeting on 11th August.</p>	<p>NF PH & AL</p> <p>PH</p> <p>PH PH</p> <p>SG</p>
<p>3. Website Update</p> <p>PH to finalise his part of the 1st consultation responses by end-July. NF to complete this work for uploading by mid-August. NF offered to update certain pages of the website and put past AL.</p> <p>AP is aware of the need to update the website by the end of August and there are potentially 2 new members of staff to help. The NDP submission and all associated documents will need to be online ready for Reg 16.</p>	<p>PH NF NF & AL</p> <p>PH</p>
<p>4. Date of Next Meeting</p> <p>Thursday, 28th July at 10:30am.</p>	